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University of Portsmouth (UofP) Application Instructions

When filling out the UofP online application, please follow these instructions and tips and the Screen shots.

Please fill in the online application to UofP by following the link in the UofP CANTEAH How to Apply Guide. There are also a step by step set of screen shots on how to apply to UofP online within that document (make sure to follow along and the screen shots make it easy).

Please email your UofP application materials to Mike Johnson (mike@canteach.net) after you have completed the online application. UofP has an e-based application and no materials need to be mailed. Final documents (complete transcripts, up to date police checks etc.) can be confirmed with Mike Johnson/UofP after the Pre-departure meeting to attend UofP.

Here are the **application materials** required to apply to University of Portsmouth:

1. CANTEACH application form along with the CANTEACH \$50 application fee paid via E- Transfer to mike@canteach.net. No code required. Please do this when you complete the UofP on-line application form.
2. UofP Online Application form – Completed at: see UofP CANTEACH How to Apply Guide (follow the screen shots as they are exactly what is needed and make the process much easier for applicants to follow).
Make sure when you select PGCE: and then the PGCE Primary/code or Secondary (and Subject/code).
3. Original University Transcripts (can be unofficial to apply)
4. High School Transcripts (please contact your high school to confirm how to obtain these)
5. Police Check (Regular check is fine; you can use an 'old' police check to apply and you will need an updated check to attend. UofP will confirm.)
6. Personal Statement (why you want to teach and what your experience is see below)
7. Resume
8. Photocopy of your passport (expiry date check)
9. Reference Letters 2 Professional is ideal or 1 Professional and 1 Academic

**Numbers 2 – 8 must be submitted online and emailed to mike@canteach.net typically after you are done the online application.

Firstly, Reference letters or forms required for some Universities

CANTEACH applicants need to provide two reference letters. These letters can be from Supervisors, Teachers, Principals, Cooperating Teachers, Volunteer Coordinators and other people with positions of responsibility that can attest to your ability, integrity and experience working with children in a position of responsibility. One reference should be from one directly involved with you in a role with children, summer camp, teacher, etc.

Personal Statement

Please list all experience not in bullet form but written form. Describe why you want to go into teaching and why you think you would make good teacher including personal attributes and strengths. 1 page is recommended but it is not limited to that.

Application form - online

The International application form done online for all CANTEACH students applying to UofP for the Post Graduate Certificate in Education (PGCE); Primary or Secondary.

Again, please **email** all application material to Mike Johnson (mike@canteach.net) once you have completed the online application. If you have any questions on the application for or about applying to UofP for Teachers College, please let me know.

A handwritten signature in blue ink, appearing to read 'Mike Johnson', with a long horizontal flourish extending to the right.

Thanks
Mike Johnson
Director, CANTEACH Ltd.