



*The best name in
Canadian student recruitment*

University of Sunshine Coast Application Instructions

When filling out the University of Sunshine Coast International and Teacher Education application, please follow these instructions and tips.

All University of the Sunshine Coast applications and material are to be sent to Mike Johnson:
CANTEACH, PO Box 79156 Avonhead, Christchurch, New Zealand 8446.

Canada post express post is the BEST option.

Here is the list of **application materials** required to apply to USC:

University of the Sunshine Coast (Primary and Secondary)

1. [CANTEACH Application Form](#) along with the CANTEACH \$50 application fee paid via E-Transfer (to mike@canteach.net. No code required.). Could you please do this when you complete the USC app form.
2. University of the Sunshine Coast International Application Form
3. University of the Sunshine Coast Education Application Form
4. **Original Transcripts**
5. Personal Statement (why you want to teach and what your experience is)
6. Copy of passport or Birth Certificate
7. Resume (most recent)
8. Reference Letters (2)

Firstly, Reference letters

CANTEACH applicants need to provide two reference letters. These letters can be from Supervisors, Teachers, Principals, Cooperating Teachers, Volunteer Coordinators and other people with positions of responsibility that can attest to your ability, integrity and experience working with children in a position of responsibility. One reference should be from one directly involved with you in a role with children, summer camp, teacher, etc.

Personal Statement

Please list all experience – not in bullet form but written form. Describe why you want to go into teaching and why you think you would make good teacher including personal attributes and strengths. 1 page is recommended but it is not limited to that.

Application forms

The International application form is for all CANTEACH students applying to USC for all programs. The Education application form is required for CANTEACH students applying for the **Graduate Diploma in Teaching, Primary or Secondary**.

Continued on next page

INTERNATIONAL APPLICATION FORM (2 pages)

Page 1

Personal details

Have you previously enrolled – No, leave ID number blank

Title, DOB, Gender

Last Name, First Name(s)

Country of Birth, Citizenship

Passport # (leave blank if you do not have one, you will need one to attend but do not need one to apply), Date of issue, Country of issue

Address/Contact details

Please use your **permanent** mailing address (likely your parent’s permanent address) for correspondence and home address.

Print your e-mail address VERY clearly, key component to the process.

English Language Proficiency

Tick Yes and leave the rest of this section blank if attending University in Canada.

Program preferred

Name of program Graduate Diploma in Education

Semester 1 (Feb), Semester 2 (July)

Year planning on attending

Previous and current secondary (High School) and post-secondary studies (University)

Institution	Name of Award (degree)	Year completed	Language	Country	Main fields of study
University of X	BA, BSc, etc.	2013	English	Canada	as appropriate

Academic credit transfer – NO

Support Services as appropriate/needed

Declaration

Please sign and date the form – tick the “I understand...” Box once you have read the Declaration.

Education Form

GRADUATE DIPLOMA in EDUCATION – Additional Information (2 pages)

Page 1

Reference # - leave blank

PERSONAL DETAILS as appropriate

Please use your **permanent** mailing address (likely your parent’s permanent address) for correspondence and home address.

CONTACT DETAILS – as appropriate please use your permanent Canadian address.

EDUCATIONAL HISTORY

List undergraduate University, Degree name ie. BA or BSc, Year to be or year completed, English and Canada or appropriate country.

University X	BA or BSc, etc.	2013	English	Canada
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Please include official completed or incomplete transcripts from your Undergraduate University as evidence of this.

TEACHING PATHWAY OPTIONS – list in order of preference and also fill out Section A for Primary or Secondary.

Secondary/High School - 7-12 or Intermediate/Senior in Ontario; 2 teachables required

Primary/Elementary – K-6 or Primary/Junior in Ontario; no teachables required

Section A: Teaching Area Major – write down your teaching area major from the list provided
Secondary and Middle fill this out only
Primary applicants can leave this section blank

Section B: Teaching Area Minor – write down your teaching area major from the list provided
Secondary and Middle fill this out only
Primary applicants can leave this section blank

SUPPORTING DOCUMENTATION – follow CANTEACH guidelines and supply the two USC application forms, transcripts, resume, 2 reference letters, personal statement and resume.

PERSONAL STATEMENT (REQUIRED) – include your personal statement the following to points 1. why you would like to become a teacher; 2. Personal qualities and attributes

Declaration – Applicant Signature and Declaration

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If you have any questions on the application for or about applying to the University of the Sunshine Coast, please let me know.



Thanks
Mike Johnson
Director, CANTEACH Ltd.